



Friday, April 27 and Saturday, April 28, 2018  
Hilton Garden Inn, Shoreview, MN Hosted by Gamma Omega  
MN ESA State Convention Meeting Minutes

## **April 27, 2018**

**1. Welcome & Call to Order** of the First General Assembly at 6:00: Sandy Hongerholt Hilton Garden Inn, Shoreview, MN Hosted by Gamma Omeg

**2. Opening Thought and Opening Ritual:** Dorothy Wangen

**3. Flag Ceremony:** Shirley Laue

**4. Introductions and Silent Roll Call:** Sandy Hongerholt/Jackie Swanson for Judy Searles  
Introductions of International, MARC and 2017-2018 State Elected Officers  
Introductions of 2017-2018 Appointed Board Members  
Introductions of Chapter Presidents and Delegates  
Introductions of Past MN State Presidents

**5. Table Blessing,** followed by dinner: Dorothy Wangen

**6. MARC Representative Workshop:** Mary Hougland

**7. MARC REPORT:** Diane Vanusek and Dana Terry

**8. 2018 – 2019 Candidate Presentation:** Sandy Hongerholt

**9. Announcements:** Sandy Hongerholt

**10. Entertainment by Coda**

## **April 28, 2018**

**1. Memorial Service:** presented by Dorothy Wangen  
Slide show, through the ESA years.

Jo Hanson presented a candle in memory of and honored Audrey Irons; Karla Kay Nicklaus presented a candle in memory of friends and family; Shirley Laue presented a candle in honor of men and women serving in the Military and emergency responders.

**2. Welcome & Call to Order** of the Second General Assembly at 8:30am: Sandy Hongerholt

**3. Roll Call by Delegate:** Judy Searles

15 delegates eligible; 1 forfeit vote, 14 delegates present

**4. Video Message from Charlotte Carloni,** ESA Executive Director

**5. Introduction of Tellers:** Sandy Hongerholt

Karla Kay Nicklaus, Birdie Elkofska and Sue Todd

**6. Rules of Convention & Voting Instructions:** Read by Rose Bitter

The Convention shall be governed by Robert's Rules of Order, Newly Revised.

1. Motions shall be presented to the chair in the following manner:

- Madam President (state your name and chapter)
- Be recognized the chair.
- State your motion.

2. Main motions must be seconded before voted on and the motion is passed by a majority vote of delegates and/or those present. (Amendments need 2/3 majority of delegates).

3. No business may be entertained after an adjournment of a session. It will not be entertained until a new session has been declared open.

4. The Parliamentarian shall be on hand to clarify any problem on parliamentary procedure which may arise.

A motion to adopt the rules of the convention was made and seconded. Motion carried

**7. Voting Instructions:** Read by Rose Bitter

Article VI Section 7: No proxy voting shall be permitted. In the event and appointed delegate cannot attend the Convention / Membership meeting, the President of his/her chapter shall appoint another delegate and advise said delegate how to vote for the chapter. In the event no representatives from a chapter are present at the Convention / Membership meeting, the chapter forfeits its vote.

Article VI Section 8: Amendments to the State By-Laws shall be voted upon by eligible chapter delegates only.

Article VI Section 9: Selection of the State Philanthropic recipient(s) shall be voted upon by the eligible chapter delegate only at the State Convention.

**8. Approval of the 2017 Convention Minutes:** Judy Searles

The minutes were approved by a committee; therefore I move that the minutes be approved as written. All were in favor and the motion carried.

**9. Treasurer's Report:** Kerri Petty

Balance Forward	\$19,069.32		
Receipts	\$3,932.36	Checking Account	\$11,292.32
Disbursements	\$5,883.18	Savings Account	\$7777.01
Balance on Hand	\$17,118.50		

According to the By-Laws, the books will be submitted for audit no later than the first General Membership meeting after July 31, 2018. Get your bills and receipts into Kerri right away or immediately following IC Convention in July (and do not forget to sign the form.)

Rose Bitter- if we don't have any expenses to submit, do you still want us to fill out the form?

Dennis: there is a form you can fill out stating the expenses you incurred, even if you don't want them reimbursed. This form is helpful for the budgeting committee.

**10. Bylaws/Standing Rules:** Rose Bitter – no changes this year

**11. Philanthropic State Project:** Julene Donnay

At our membership meetings throughout the year, we heard presentations from five organizations: Vested Interest in Canines, Inc., Let Them Eat Cake, Hope 4 Youth, MN Association of Children's Mental Health & Help for the Homeless. The selection of the Minnesota State Philanthropic recipient(s) is a delegate vote. Delegates, please fill out your ballots completely and bring to the ballot box. Tellers were excused to tally the ballots.

**The result of the vote:**

- a. # of projects to support: 2
- b. We will be supporting the top 2, others noted in the order of the votes.
  1. **Hope 4 Youth**
  2. **Help for the Homeless**
  3. MN Association of Children's Mental Health (MACMH)
  4. Vested Interest in Canines, Inc.
  5. Let Them Eat Cake

**12. First Vice President's Report:** Sandy Dolence – Sharon Stegnola on behalf of Sandy.

Sharon reported on Sandy's progress on her recuperation. Sandy is happy to be home. She said, "Stubbornness will care me through." Sandy appreciates all the support she has received from all of you.

Sandy Hongerholt then reported about the traditional Rush Event. It was a "picnic" in April at the Elks in Hopkins. Unfortunately, it was on the same day as the massive snowstorm! 17 hearty souls of the 30 registered members and guests did come. 5 guests attended. Even one MAL member who lives in Rogers braved the weather! We also had a Fall Family Picnic with a dessert contest and a Holiday Social and chili cook off in January.

We started and ended the year with 12 traditional chapters. We started the year with 84 members and ended with 93. We also started and ended the year with 1 online chapter with 1 member.

We started the year with 22 MAL members and ended with 21.

We have grown with 9 new members this last ESA year. Our total membership is 115.

**13. Nominations from the Floor:** Dana Terry

Kate Sala nominated Dennis Marler as the 1<sup>st</sup> VP. Dennis noted his qualifications- Chapter President, State Parliamentarian, State Treasurer, BUNCO winner. Dennis removed his name from the nomination of Secretary.

Kim Larsen nominated Judy Searles for the State Secretary. Qualifications will follow.

Call for other nominations from the floor: There were none.

**14. Introduction of Slate of Officers for 2017-2018 Year:** Sandy Hongerholt

President: Sandy Hongerholt

First Vice President/President Elect: Dennis Marler

Second Vice President: Sandy Dolence

Secretary: Judy Searles

Treasurer (1<sup>st</sup> year): Kerri Petty

Parliamentarian (2<sup>nd</sup> year): Rose Bitter

Jr. Past President: Dana Terry

Sandy Hongerholt made a motion to cast a unanimous ballot; Dennis Marler: 2<sup>nd</sup>; **Motion Carried**

**15. ESsAy Report:** Terri Olson

Standing Rules note we do 9 issues per year. Terri has been doing 10 and will go back to 9.

**16. Bids to publish the 2018-2019 ESsAy:**

Terri Olson, Delta Mu, would like to continue doing the ESsAy.

Motion: Bonnie Olson, Gamma Zeta 2<sup>nd</sup> Mary Parr

**Vote: Motion carried** and awarded to Terri Olson

**17. 2019 State Convention Bid:**

Alpha Sigma put in a bid. The dates proposed are May 3-5 and will be held at the Sheraton West in Minnetonka.

Dana Terry motioned for unanimous ballot for Alpha Sigma to do the 2019 convention, & Bonnie Olson 2<sup>nd</sup>.

**Vote: Motion carried** for AS to host the 2019 state convention.

**18. Courtesy bids for 2019 State Convention**

Delta Mu.

**19. IC Workshop:** Robin Bussey from South Carolina

Character exercise. Drawing tree naming those people who are your roots, support and flourishing leaves.

**20. Announcements:** Sandy Hongerholt

MN Love Fund auction bidding closes at 1:00 pm.

**21. Closing of the 2<sup>nd</sup> General Assembly:** Sandy Hongerholt at 11:40am

**22. Table Blessing:** Dorothy Wangen

**April 28, 2019**

**1. Welcome & Call to Order** of the Third General Assembly at 1:15p: Sandy Hongerholt

**2. Roll Call by Delegate:** Judy Searles

## 2018 Chapter Delegates

Chapter membership will determine the number of delegates for each chapter:

1 – 10 eligible members  
11 – 20 eligible members

1 delegate  
2 delegates

CHAPTER	VOTES	DELEGATE	April 27	April 28	April 28
			FIRST General Assembly	SECOND General Assembly	THIRD General Assembly
<i>Alpha Chi</i>	1	Kathy Rice			✓
<i>Alpha Lambda</i>	1	Kate Sala			✓
<i>Alpha Sigma</i>	1	Shirley Lane			✓
<i>Alpha Zeta</i>	1	Kelly Check			✓
<i>Beta Sigma</i>	2	Marianne Hough Eileen Spencer			✓✓
<i>Beta Theta</i>	1	Rhonda Krehl			✓
<i>Delta Mu</i>	1	Julene Donney			✓
<i>Delta Pi</i>	1	Jen Davies			✓
<i>Delta Rho</i>	1	Betty Robinson			✓
<i>Cosmos Omega</i>	2	Laure Theibault Kathy Reber			✓✓
<i>Cosmos Zeta</i>	1	Judy Cummings			
		<i>Dianna</i>			✓
<i>Gamma Rho</i>	1	Jo Hanson			✓
<i>Jr. Pats Presidents</i>	1	Dana Terry			✓
<b>Total Votes</b>	<b>15</b>				
		<b>Forfeit Votes</b>			
		<b>Assembly Total</b>			

**3.Election results:** Sandy Hongerholt

President..... Sandy Hongerholt  
1<sup>st</sup> Vice Pres..... Dennis Marler  
2<sup>nd</sup> Vice Pres..... Sandy Dolence  
Secretary..... Judy. Searles  
Treasurer..... Kerri Petty  
Parliamentarian...Diane Vanusek  
Jr. Past Pres..... Dana Terry

**4. Medtox/Lab Corp Report:** Rhonda Krehl

- Thank you to everyone who worked at Medtox. This year there were 38 people, 6 of whom are not even ESA members. They are Karen Schneider, Sue Rodkewich, Mary Lubker, Bonnie Wakefield and Patty Lanz. Three members had relatives working at MedTox: Amy, Jeffrey and Zackery Kurtz (Dolence,) Madeline Ocel and Arla and Nora Olson. That leaves 27 ESA members that worked at MedTox this past year, most working at least 20 times. I ask that others join in to find out what all the fun is really about. Remember that MedTox is the largest single revenue source for MN ESA.
- 25,640 work care kits
- 12,300 Occ Med #3
- 2,120 A108 kits
- 3,580 A126 kits
- 4,200 Lead FP Collection cards
- 2,990 other kits
- 1,981 hours
- Each worker on average \$11.68/hr
- \$0.44 per kit, on average
- TOTAL monies earned = **\$22,548.70**

**5. Philanthropic Awards:** Julene Donnay

See scanned document for a full list of awards!

**6. ESA Foundation Report and Awards:** Karla Kay Nicklaus

a. Thanks to all who made contributions to the Foundation by paying your dues, donating to the Fantasy Event, plus using the Turn-Around Funds. Thanks to those for volunteering your time at MedTox/Lab Corp which is our fundraiser for the MN State Endowment Scholarship Fund.

- 6393 paid scholarship applications, 170 from Minnesota
  - MN State Memorial Endowment: 19 applicants, 1 awarded at \$1000; balance \$47,318
  - Parr Family Memorial Endowment: 9 applicants, 1 awarded at \$700; balance \$13,845
  - Sandy Weisenberger Endowment: 15 applicants, 1 awarded at \$500; balance \$9,930
  - No new members this past year but 6 chapters, 28 individual members & MN state council paid
  - Always looking for new members -\$25 first year, \$15 each year afterwards, \$500 lifetime
- b. At IC convention, the Foundation Board hosts a "Fund Fest." They are looking for small items that can be packed in suitcases, like gift cards that can be used in any state. If you have items to donate, let Karla know.

- c. Awards: Nine chapters reported for a total of 361.50 hours and 5,519.25 in money, goods and miles.
- d. Sandy Hongerholt presented Karla with an appreciation certificate from the Foundation.

**7. St. Jude Children's Research Hospital Report and Awards:** Kelly Check and Betty Robinson

- a. Events that took place this year to support St Jude:  
Theater of Dreams, Cruising for St Jude, Painting for a Purpose, US Bank Stadium Run/Walk to end childhood cancer, Fall Festival of Hope, Style Show and Silent Auction, Radiothon, Red Carpet for Hope, Legends for Charity during Super Bowl
- b. received a large banner with St Jude logo and photo. It will be effective advertising at events
- c. Awards

**8. Easter Seals Report:** Kathy Rice

- a. Kathy gave a check to Shannon Schaff for \$133
- b. Awards: Total state monies is \$855.50. Alpha Sigma – 1<sup>st</sup> place; Beta Sigma – 2<sup>nd</sup> place; Gamma Omega – 3<sup>rd</sup> place.

**9. Minnesota Association for Children's Mental Health:** Eileen Spencer

- a. Thirteen chapters participated in events to support MACMH. Thanks to all the volunteers who helped with the following projects: Annual Gala and fundraiser; Stampin for the Kids; folders/name badges at new St Paul office; and the Norwex fundraiser.
- b. Thanked Jackie Swanson for dedicating the funds raised through Association of the Arts to MACMH.
- c. Awards: HOURS: 1<sup>st</sup> Beta Sigma; 2<sup>nd</sup> Gamma Omega; 3<sup>rd</sup> Gamma Zeta. MONIES: 1<sup>st</sup> Beta Sigma; 2<sup>nd</sup> Gamma Omega; 3<sup>rd</sup> Gamma Zeta.

**10. Hope 4 Youth Report and Awards:** Kelly Check

- a. Thank you for making H4Y a state philanthropic organization for 4 years and for all your support. H4Y staff is overwhelmed by the support that ESA has provided. They are extremely grateful.
- b. Events that took place this year to support H4Y: Pizza Ranch fundraiser, golf tournament; Darkest Night of Your Life; Carnival of Hope; Hope Place and Hope's Closet; spaghetti dinner;
- c. We continued with ongoing monthly meals for H4Y.
- c. Awards

**11. Hats for Hope Report and Awards:** Kate Sala

- a. Thanks to everyone for contributing goods to the various projects this year. Goods donated included disposable diapers to a diaper bank, school supplies to elementary and middle schools.
- b. Awards

**12. Hope for Heroes Report and Awards:** Shirley Laue

- a. Thank you for participating.
- b. I want to thank those who came to put wreaths out at Ft. Snelling National Cemetery this past Dec. 16th. It was a beautiful day, and three semi-truck loads of wreaths. What a moving experience!
- c. Awards

**13. Association of the Arts Report and Awards:** Jackie Swanson

a. 3 different art sessions throughout the year: Mixed Media Collage, Accordion Greeting Cards, and Hand-felted Coasters. Class Fees for the Art Sessions/mini-fundraisers raised approximately \$200 for the Minnesota Association for Children's Mental Health (MACMH).

b. Awards: The AA convention exhibit was judged by Mary Houglund, our MARC Rep. Here is a list of this year's *wonderful, fabulous* Association of the Arts exhibit winners!

**Division I – Visual Arts**

**1st** – Sandy Hongerholt, Gamma Omega. *Down by the Root River*, mixed media collage

**2nd** – Bonnie Olson, Beta Sigma. *Remembering Ed*, mixed media collage

**3rd** – Liz Pitts, Alpha Zeta. *Sunflowers*, acrylic on canvas

**Honorable Mention** – Judy Searles, Beta Sigma. *Raven*, watercolor

**Division II – Literature**

**1st** – Julene Donnay, Delta Mu. *My Biggest Cheerleader*, short story

**Division III – Photography**

**1st** – Sharon Desarmeaux, Alpha Sigma. *Gooseberry Falls*, color photo

**2nd** – *Tahquamenon Falls*, color photo

**Division V – Crafts (Wearable Art)**

**1st** – Shirley Laue, Alpha Sigma. *Tailored Coat*

**Division VI – Crafts (Mixed Media)**

**1st** – Julene Donnay, Delta Mu. *The Big One Got Away*, hand-tied fishing flies

**2nd** – Jackie Swanson, Beta Sigma. *Jewelry: Necklaces, Bracelets, Earrings*, Felted wool, repurposed beads & findings

**3rd** – Rose Bitter, Alpha Sigma. *Garbage Can*, card game

**Division VII – Needlework (Fiber Arts)**

**1st** – Dianne Ocel, Gamma Zeta. *Granny's Stars*, quilted hanging

**2nd** – Jackie Swanson, Beta Sigma. *Wool Lattice Scarf*, wet felting

**3rd** – Kim Larsen, Beta Sigma. *Teal Green Cable Front Sweater*, knitting

**Honorable Mention** – Shirley Laue, Alpha Sigma. *Afghan in Shades of Brown*, crocheted

**Division X – Presidential Division (Optional)**

**1st** – Julene Donnay, Delta Mu. IC President's Theme "Inspire." *Time to Inspire; Love, Peace and Hope*, acrylic/mixed media

**14. 2<sup>nd</sup> Vice President Report and Educational Awards:** Dennis Marler

a. Highlights for 2017-18 including Terri Olson being elected IC President; Julene Donnay, IC corresponding secretary. Outlined events and projects that took place to support St Jude, MACMH, Hope for Heroes, Hope 4 Youth. Membership Drives events: New Hope Farmer's Market; MN Leadership in St Paul; Fall Family Picnic; BUNCO; Social and Chili Cook Off; Rush event in Hopkins (during snow storm!) Up next: IC convention in Phoenix, state leadership in Albert Lea, MARC in Sioux Falls, IC convention in Memphis.

b. conducted exercise, the ABC List of Prospecting Ideas to help members think "outside the box" to identify places where we can recruit new members to ESA. Distributed ESA Scavenger Hunt which suggested different places and ways to meet people to approach and share ESA information.



c. Educational Awards:

3<sup>rd</sup> Gamma Zeta

2<sup>nd</sup> Beta Sigma

1<sup>st</sup> Alpha Sigma

d. thanked everyone for supporting Sandy Dolence through her health issues this year. Also thanked members for an incredible year.

**15. Convention Report:** Betty Marler

Full Registration	37	Friday Mixer	45
Partial Registrations	33	Saturday Luncheon	53
Total Registrations	70	Saturday Banquet	??

**16. MN Love Fund & IC Disaster Fund Report and Awards:** Dana Terry

a. Thank you for your generosity throughout the year.

b. The starting balance of the MN Love Fund (as of the August 2017 statement) was \$6,280.49.

c. The 2016-17 donations \$1016 were deposited on 9/11/17. Total raised in 2017-18 is \$354.75.

d. As voted by the membership at the 2017 state convention, \$750 was paid to Terri Olson to help defray the costs of all of her IC travel expenses. There was one claim in 2017-18 for \$750 and \$34.95 in bank fees.

e. The auction at this year’s convention raised \$903. As of 4/28/18 balance is \$7019.29.

f. International Disaster Fund

US Bank Checking Account

Beginning balance 8/1/2017	\$27,418.32
Income	68,806.99
Claims	84,769.20
Expenses	<u>7,647.37</u>
Balance as of 3/31/2018	\$3,808.74

Balances as of 3/31/2018:

Morgan Stanley Investment Acct.	\$2,501,359.95
First National Bank Investment Acct.	\$575,579.20

g. Don’t forget to pick up all of your stuff, auction prizes, Assn of the Arts, etc.

**17. Unfinished Business:** Sandy Hongerholt

None

**18. New Business:** Sandy Hongerholt

a. Motion proposed to put Easter Seals back into the Medtox rotation for one month a year. Then Hope for Heroes and Hats for Hope would be included for one month a year and the money earned that month would be split between the two projects. Vote: 16 yes, 23 no; motion defeated. Rhonda Krehl confirmed that Easter Seals would be eliminated from the Medtox Rotation and that Hope for the Homeless would be switched out for MN Children’s Association of Mental Health.

- b. Discussion about switching back to a 3 day convention. Members agreed that the 2019 convention will be Friday night, all day Saturday and Sunday morning.
- c. Terri Olson announced that the 2020 IC Convention in Dallas may be the last IC convention. Terri asked members to do what they can to encourage the IC conventions to continue.

**19. Presentation of gifts:** Sandy Hongerholt

- a. gifts for elected board and appointed board.
- b. Olive oil store certificate to Betty and Dennis as a thank you for making this a good year
- c. Others presented Sandy with gifts.

**20. Presentation of full crown pin:** Dana Terry presented to Terri Olson, Kathy Rice and Betty Robinson.

**21. Farewell Address:** Sandy Hongerholt

**22. Initiation into the Cavaliers:** Dana Terry

**23. Announcements:** Sandy Hongerholt

- a. Transfer all your officer files as soon as possible.
- b. Planning meeting June 9 Brooklyn Park Library at 10:00am

**24. Closing of the 3<sup>rd</sup> General Assembly:** Sandy Hongerholt

**25. Retire flags:** Shirley Laue

**26. Years of Service Awards** were presented at the Banquet: see list below.

## Jewel Pinning

Kathy Marxer, Beta Sigma  
Barb Haubrich, Gamma Omega  
Sharon Stegora, Gamma Omega  
Joan Laskey, Gamma Zeta

## Years of Service Awards

<b>Ten Years</b>	Kerri Petty, Alpha Zeta Mark Petty, Alpha Zeta Liz Pitts, Alpha Zeta
<b>Twenty Five Years</b>	Kim LeTendre Olson, Alpha Zeta
<b>Thirty Years</b>	Sharon Desarmeaux, Alpha Sigma
<b>Forty Years</b>	Colleen Riley,, Alpha Chi Betty Marler, Gamma Omega
<b>Fifty Years</b>	Judy Cummens, Gamma Zeta Dianne Ocel, Gamma Zeta Mary Tolle, Gamma Zeta
<b>Sixty Years</b>	Mary Parr, Alpha Lambda Bonnie Olson, Beta Sigma